

Greensboro Free Library Trustee Meeting
Unapproved Minutes
November 25, 2014

Present: Diane Irish (Chair), Ken Johnson (Vice-Chair), Gina Jenkins (Secretary), Donna Jenckes (Treasurer), Denise Stuart, Hal Gray; Alternates: Cathie Wilkinson, Carol Reynolds;
Librarians: Mary Metcalf, Debbie Kasper, Emily Purdy

Absent: John Miller

1. **Meeting** was called to order by the Chair at 5:00 pm.
2. **Minutes** of the October 28, 2014 meeting were approved as distributed.
3. **Librarians' Reports** from Mary Metcalf and Emily Purdy were accepted as distributed.
4. **Maintenance Report** - Ken Johnson reported that the window in the Youth Room will be worked on in early December.
5. **Fall Appeal Letter** - Gina Jenkins suggested that a page be added to the web site that offers patrons the opportunity to make donations to the Library using PayPal. Mary Metcalf will find out if other libraries are doing this. Hal Gray will look into how people might make other types of donations such as bequests to the Library.
6. **Treasurer's Report** The financial statements were reviewed. The draft 2015 estimated Budget for the 2015 Town Report was discussed. Ken Johnson made a motion to adopt the estimated budget and give it to the town for publication. Denise Stuart seconded the motion and it was passed unanimously. The Personnel Committee (Carol Reynolds and Diane Irish) will investigate how to raise hourly wages and personnel expenses will be discussed at the next meeting.
7. **Chair's Report** - A reading of A Christmas Carol will be performed to benefit the Library on the Sunday after Christmas. There was a discussion of how to raise more money for operating expenses, including expanding the mailing list and putting a donation box at the front desk. Hal Gray and Gina Jenkins agreed to work on expanding the mailing list and look at this issue beginning in January.

There will be no meeting in December. The next meeting will be held the last Tuesday in January which will be January 27.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Gina Jenkins, Secretary